



## Issued by the Governors of St Mary's CE School, Clymping Children with health needs who cannot attend school policy

<i>Review Schedule</i>	<i>Annually from May 2025</i>
<i>Last Revised</i>	<i>March 2024</i>
<i>Next Approval Date</i>	<i>May 2025</i>

---

### 1.Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

### 2.Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority: West Sussex County Council.

This policy complies with our funding agreement and articles of association.

### 3.Responsibilities of the school

### 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

We recognise that there are three considerations:

- Expectations for pupils who are unable to attend for a period of time that will extend beyond two weeks
- • Expectations for pupils who will be able to attend intermittently
- • Expectations for pupils who are unable to attend for a prolonged period of time

A suitable school leader will be responsible for the oversight of the remote offer and for maintaining contact with the pupil and parents.

The arrangements may be sending work home in line with the remote learning policy, sending work to hospital schools or an agreed part time timetable (in which case the appropriate Local Authority will be informed).

We will consult with parents/carers and the appropriate professional about these arrangements; often the school nurse will be involved in this process and an Individual Health Care Plan completed.

We will work closely with the parents/carers or organisations to ensure that any possible reintegration back into school is appropriate for the student.

We will ensure that close contact is maintained between the school and the child. We will be particularly mindful of the need to ensure the pupil maintains some contact with peers also.

### 3.2 If the local authority makes arrangements

If the school cannot make suitable arrangements, they will contact the appropriate Local Education Authority and request they will become responsible for arranging an education for these children. This will usually be when the child needs a tutor because they are experiencing an extended period away from school and the school cannot meet the needs of the child. School will complete a form for the Inclusion Support Service.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents/carers to ensure the best outcomes for the student
  
- Share information with the appropriate local authority and relevant health services as required
- Help make sure that the provision offered to the students is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
  - Plan for consistent provision during and after the period of education outside the school, allowing the student to access the same curriculum and materials that they would have used in school as far as possible

- Enable the student to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made

## 4. Monitoring arrangements

This policy will be reviewed annually by Justin Murray. At every review, it will be approved by the full governing board.

## 5. Safeguarding Arrangements

It is vital that school leaders and DSLs take a keen interest in the safeguarding of children working at home recognising they are vulnerable children. Mechanisms should be put in place to ensure pupils are monitored to keep them safe from harm.

The following list of protective measures is not exhaustive. The first three measures are expected as a minimum.

- a. Regular contact is made with the child. This includes talking to, and sight of the child
- b. Any child using a computing device will be reminded about online safety. Where a school provides a device, schools will check that the appropriate controls are in place.
- c. The child knows who their safe adult is in school and how to contact them
- d. Remote access is provided to some assemblies and PSHE lessons that support safeguarding messages – particularly regarding consent and safe/appropriate touch.
- e. School makes regular contact with agencies who visit and have sight of the child

## 6. Links to other policies

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions
- Child Protection and Safeguarding Policy